Folders and Groups FAQ

Do folders have privacy settings?

No. Your folders (including folder names) will be viewable by other TechSmith Relay users visiting your library. However, each individual piece of media inside the folder will still respect the media privacy setting, regardless of whether it is in a folder or not.

Can I share a link to a folder?

Yes, but with a caveat. To share a link directly to a folder, use the "Get Link" option from the folder actions:

![Folder actions with Get Link highlighted]

However, please note that the media inside the folder will need to be set to the "Anyone from your organization" or "Anyone with the link" if you'd like it to be visible to someone viewing the folder contents. Having a link to the folder is not the same as having a link to the media itself.

Can I create a folder in a group?

Not at this time. Currently, folders are for personal media organization only.

Do I have to manually add members to my groups?

Only if the group privacy is set to "By invite only". If you'd like to make it easier for TechSmith Relay users to join your group, consider using the "Open to your organization" or "Only those with the link" group privacy settings:
- **Open to your organization** - Anyone who finds this group can openly join it.
- **Only those with the link** - Users will need a link to find and join this group. To get the link, use the "Add a Member" option from the group Members tab, and the link will be at the top:

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Add members to group

Link to group:

https://tscu.techsmithrelay.com/Group/Join/e4abba21-9aab-4b44-9ab2-c

Copy
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