Before you get started: Log in to Canvas and navigate to the course where you’d like to add TechSmith Relay media.

Add TechSmith Relay Media as an External Tool with Gradebook Integration

Use this method of adding media to your course if you would like to have TechSmith Relay quiz grades entered into the Canvas gradebook.

1. Click Assignments in the course navigation menu on the left.
2. Click the button to add an assignment.

3. On the assignment creation page, fill in the Assignment Name and Description fields. If you would like to have TechSmith Relay enter quiz results into the gradebook, set a point value for the assignment.

What grade data will be reported?
- If there are TechSmith Relay quiz questions in the video, points will be awarded based on the percentage of correct answers.
- If there are no quiz questions, points will be awarded based on the percentage of the video watched. Example: A student watches 80% of the TechSmith Relay video. TechSmith Relay reports a score of 8/10 to the course gradebook.
- If you select an entire folder of media, no grade data will be reported.
- Any score automatically reported by TechSmith Relay can later be manually overwritten in the course gradebook.
4. For the Submission Type, select **External Tool** from the dropdown and then click **Find**.

5. Choose TechSmith Relay from the menu (name may vary).

6. Your TechSmith Relay library should open, displaying all available media.

**Option A:** Select an existing video by clicking the corresponding **Add Media** button.
Option B: Record a new video. (For help with using the TechSmith Relay Recorder, see this tutorial.)

Option C: Add an entire folder of media (including any subfolders) by clicking the Add Folder button.

Note: No grade data will be reported to the Canvas gradebook if an entire media of folder is selected. For more information on adding folders to your course, including frequently asked questions, see this support article.
7. Click Select.

8. Finish setting your assignment options and click Save.

9. Your media should now be added to your course assignment. When students open the assignment they will be able to view the media and complete any quizzes.
Once an assignment has been completed, allow up to forty-five minutes for complete and accurate data to be synchronized between TechSmith Relay and your course gradebook.

After a Course is Copied

If a course containing TechSmith Relay videos added via the External Tool option is copied, the TechSmith Relay media in the fresh copy of the course may need to be re-linked. To re-link media, simply open the assignment and re-select the desired video or folder (in other words, repeat step 7 shown above).

To avoid having to re-link media after a course copy, use the Rich Text Editor option (explained in the next section) or check with your Canvas administrator for additional options.